

At the Regular meeting of the Nelson County Service Authority held on November 21, 2024 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman
Sergio Sanchez, Vice-Chairman
Justin Shimp
Robert McSwain
Ernie Reed
George Miller, Executive Director
Jennifer Fitzgerald,
Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Reed, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez absent during vote and Mr. Hight voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the October 17, 2024 regular meeting.

AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for October 2024.

Mrs. Fitzgerald stated there are no updates on the Lovington sewer project.

Mrs. Fitzgerald stated staff has met with 3 contractors interested in giving a quote for the Black Creek dredging.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held this week. The new wastewater treatment plant is operational and producing effluent that has a low turbidity level. The contractor is working with the operators to work out the bugs in the alarms and auto-dialer system.

The demolition has been approved for the old tanks. There are lots of items on the punch list that will be addressed by the contractor.

Mr. Miller reported that samples from the Schuyler WTP have been mailed to Aria Filtra to be analyzed and we are waiting to hear back on how to proceed with this project.

AGENDA ITEM 4. SYSTEM MAPPING

Mrs. Fitzgerald provided approval letters from the Virginia Dept. of Health in reference to the Lead Service Line Inventory. CHA sent out postcards to those residents they were unable to determine their service line material. There is a URL address and QR code for customers to access the survey online and provide that information.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. Hight recommended the Board members and staff read chapters 7 & 8 in the book, "The Source". He felt it would be beneficial due to the information provided about the history of water and sewer systems.

Mr. McSwain stated the final meeting for the Black/Hat Creek group is on 12/3 at the library. He stated that phosphorus limits will be added to our next permit.

Mr. Reed stated the Board of Supervisors will have a hearing about the Wild Rose Solar project proposed for Gladstone. He stated that the Renaissance Ridge housing development is keeping with the 2004 Wintergreen Master Plan and they are moving forward.

Mr. Shimp requested looking at what acquiring the Stoney Creek water and sewer system looks like. He requested information about the system and have that provided at next month's meeting.

Mr. Sanchez had no comments

AGENDA ITEM 6. PUBLIC COMMENTS

None

AGENDA ITEM 7. CLOSED SESSION

On a motion duly made by Mr. Sanchez, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. Shimp voting yes, Mr. McSwain voting yes, Mr. Sanchez voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into Closed Session pursuant to Virginia Code §2.2-3711(A)(1), a personnel matter involving, other specific personnel matter.

On a motion duly made by Mr. Sanchez, seconded by Mr. Reed, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby return to regular session.


On a motion duly made by Mr. Shimp, seconded by Mr. Sanchez, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting ye and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize the issuance of bonus checks in December 2024 in the amount of \$1,500 for all employees that are employed as of the meeting date of November 21, 2024.

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. Shimp, seconded by Mr. Sanchez, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until December 19, 2024.

Prepared by: 

LEGAL MATTERS: Section §2.2-3711(A)(1) of the State Code of Virginia

MOTION: SANCHEZ

SECOND: MCSWAIN

DATE: NOVEMBER 21, 2024

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section §2.2-3711(A)(I) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

VOTE: 5

AYES: 5

NAYES: 0

ABSENT DURING VOTE:

ABSENT DURING MEETING: 0


Secretary of the Nelson County Service Authority Board of Directors