

At the regular monthly meeting of the Nelson County Service Authority held on October 20, 2022 at the Nelson County Service Authority, Administrative Building thereof:

Present: Robert McSwain, Chairman
David Hight
Sergio Sanchez
Justin Shimp
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Ernie Reed, Vice-Chairman
Jim Bowling, Attorney

AGENDA ITEM 1. AWARD PRESENTATION

Mr. Gary Sherwood was presented with a clock/plaque in recognition of 9 years of dedicated service on the Board of Directors for the Nelson County Service Authority. Mr. McSwain read the Resolution approved at last month's meeting.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. Sanchez, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight abstaining and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the September 15, 2022 regular meeting.

AGENDA ITEM 3. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for September 2022.

Mrs. Fitzgerald provided information from Preston Tucker, IT specialist in reference to unexpected expenses pertaining to the hosting/cloud solution for the server at the main office and an update in software for the PALL AP6 computer at the Wintergreen Water Treatment Plant. Both of these systems are essential to our daily operations and will be capital expenses within this fiscal year.

Mrs. Fitzgerald recognized Mr. Jeff Brantley received his 25-year tenure award in September. Ms. Kayla Dooms received her 5-year tenure award in September.

Mrs. Fitzgerald reported CHA will be preparing a Preliminary Engineering Report (PER) to include with the American Rescue Plan (ARP) application, which is being submitted for grant funds to assist with the needed repairs to the Lovington sewer main. At a meeting on October 5, 2022 with the County Administrator this information was discussed and the need for assistance should the ARP funds not cover the project cost. We have received a verbal commitment from SERCAP for an allocation of \$50,000 to help with the cost of the PER and other project related expenses. We plan to apply next year for an additional \$50,000. We have provided a map to our engineer of the sewer mains, he will in turn forward that information to the surveyor who will be tasked with obtaining information about the rim and inverts for approximately 50 manholes. This information will help in determining the project scope and cost for the PER.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported WGK Construction will be mobilizing in a couple of weeks. They are the contractor for the plant and pump station. Mendon Pipeline who is installing the sewer mains and laterals ran into some problems with their drill bit being used to bore under Rockfish River Road. There is a lot of rock and soapstone with granite in the area and it has created some issues with getting the boring bit to cut through. As of October 18th, they have gone 110' with 10' more to go before moving to the next bore. Mendon is working in the area of Riverside Drive and Hill Lane currently. There are pictures included of some of the work sites.

Mr. Miller reported at the last progress meeting on October 17th, CHA requested the contractor get back on schedule and have the MBR plant in by this time next year. At last months progress meeting they were 69 days delayed and they are requesting an additional 22 days for the additional excavation work. The contractor stated the Motor Control Center is 50-57 weeks delayed. The tank contractor, Dutchland mobilized last week and set the MBR tank in a week. There were 38 trailer trucks with pre cast concrete walls from Pennsylvania strategically planned for delivery. Included are several pictures of the progress so far at the Wintergreen Wastewater Plant.

Mr. Miller reported the Wintergreen Manhole cover & frame project progress meeting was on October 17th. The contractor has requested to pull off the job at the end of October and return by April 15, 2023. This will give the contractor time to stock up on grade rings, which are needed to finish the project. There are approximately 50 manholes that need rehab work remaining.

Mr. Miller reported he has sent the quarterly consent order reports for both the Wintergreen WWTP and Schuyler WWTP to DEQ.

Mr. Miller reported on the progress of the 6" Schuyler Raw Water line project. The Notice of Award was given to Toney Construction on September 30th. The materials were ordered on October 10th. The Notice to Proceed will be issued when all the contract documents have been signed. Mrs. Fitzgerald stated a letter was issued to the Nelson County Board of Supervisors requesting a transfer of funds they earmarked for future Nelson County Service Authority projects. The funds have been received and will be used for this project.

AGENDA ITEM 5. SYSTEM MAPPING

Mrs. Fitzgerald provided information about a program being offered by VDH called Lead Elimination Assistance Program (LEAP). The lead and copper rule requires all systems to prepare lead service line mapping for submission to EPA by October 2024. The grant LEAP provides grant money to do this and the applications are due in May 2023. CHA will roll the GIS into the overall effort and we could be eligible to receive up to \$250,000. It was suggested that we should hold off on the current efforts until we can apply for this grant to see if this can be taken care of with grant money.

AGENDA ITEM 6. DIRECTOR'S COMMENTS

None

AGENDA ITEM 7. PUBLIC COMMENTS

None

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. Hight, seconded by Mr. Sanchez, with Mr. Shimp voting yes, Sanchez voting yes, Mr. Hight voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until November 17, 2022.

Prepared by: 