

At the regular meeting of the Nelson County Service Authority held on April 18, 2024 at the Nelson County Service Authority, Administrative Building thereof:

Present: Ernie Reed, Chairman
David Hight, Vice-Chairman
Robert McSwain
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez
Justin Shimp
Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Hight voting yes and Mr. Reed voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the March 21, 2024 regular meeting.

AGENDA ITEM 2. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for March 2024.

Mrs. Fitzgerald presented the FY 24-25 Operating, Capital Improvements and Personnel budgets along with the rate structure.

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. McSwain voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the FY 24-25 Operating, Capital Improvements and Personnel Budgets along with the Rate Structure as presented.

Mrs. Fitzgerald stated bond counsel continues to work on the Lovingson sewer project by drafting a memo to explain the relevant law in Virginia and related considerations and provide a draft Support Agreement and Bond for the USDA-Rural Development State Office to take to the USDA-Rural Development National Office and USDA Office of General Counsel.

Mrs. Fitzgerald stated no updates available for the Larkin Property Project.

Mrs. Fitzgerald stated there is no update on the Black Creek Reservoir dredging application.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported there was no progress meeting held in April for the Schuyler WWTP project. The contractor provided an update on the progress of this project. The concrete pad was poured on April 8th for the new lab/storage building at the Schuyler WWTP site. The lab/storage building is being delivered today. The electrician will be on site next week to mount the electrical panel and coordinate with Firefly for installation.

Mr. Miller reported the progress meeting was held on April 17th for the Wintergreen WWTP project. The MBR main switch board has arrived and has been installed. All of the sheet piling has been removed at the headworks building and they are now backfilling around the building and retaining wall. In the UV building one of the old sand filters has been demolished and removed. This project continues to move towards an estimated September 2024 completion date.

Mr. Miller reported the unidirectional flushing has been completed in Schuyler. The next set of compliance samples will be taken the 3rd week of May.

AGENDA ITEM 4. SYSTEM MAPPING

Mrs. Fitzgerald reported the Wintergreen mapping will start next week with the locating of hydrants and valves.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. Reed stated there will be no real estate tax increase next fiscal year.

Mr. Reed stated he has been in touch with Brad White from DEQ in reference to the Rockfish Valley ground water supply. He will contact the local VDH office for information about well failures in the Rockfish Valley area.

AGENDA ITEM 6. PUBLIC COMMENTS

None

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until May 16, 2024.

Prepared by: *Ch. Lynn Styrac*