

At the regular monthly meeting of the Nelson County Service Authority held on April 20, 2023 at the Nelson County Service Authority, Administrative Building thereof:

Present: Robert McSwain, Chairman  
Ernie Reed, Vice-Chairman  
David Hight  
Sergio Sanchez  
Justin Shimp  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

**AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. Hight, seconded by Mr. Reed, with Mr. Shimp abstaining, Mr. Sanchez not present for vote, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the March 16, 2023 regular meeting.

**AGENDA ITEM 2. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for March 2023.

Mrs. Fitzgerald presented the FY 23-24 Operating, Capital Improvements and Personnel Budgets along with the proposed Rate Structure.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the proposed budgets and rate structure contingent upon the results of the Public Hearing on June 15, 2023.

Mrs. Fitzgerald stated the Schuyler Community Center is be allowing the Nelson County Service Authority to use their facility today for the Earth Day event and suggested that we make a donation of their normal rental fee of \$200.00.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize a donation of \$200.00 be sent to the Schuyler Community Center.

Mrs. Fitzgerald stated a previous appointment with the County Administrator has been rescheduled for April 25<sup>th</sup> to discuss the Service Authority systems.

Mrs. Fitzgerald reminded the Board of Directors that there will be an Earth Day Dedication event today at the Schuyler Community Center followed by a site visit to the Schuyler Wastewater Treatment Plant.

### **AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported on the progress of the Schuyler WWTP project. WGK Construction is moving along on the pumping station site. They have buried the pumping station and rerouted an 8" water line on that site along with pouring the concrete pad for the generator. On the Wastewater plant site, they have poured the concrete pad of the aeration basin and clarifier, the aeration basin has been set and the clarifier is to be delivered next week.

Mr. Miller reported our engineers are working on compiling information to submit the VDH grant application for \$45,000 to cover the cost of a PER for the Schuyler WTP exceedance issue with TTHM.

Mr. Miller reported on the progress of the Wintergreen WWTP project. The contractor is working on the second floor of the MBR building. The NPW piping was installed under the slab on the fine screen building. The sheet piling was installed at the headworks building. The grit equipment has been received for the headworks building.

Mr. Miller reported the Manhole frame and cover portion of the Wintergreen WWTP project restarted in March and the contractor is ahead of scheduled.

Mr. Miller reported on the progress of the 6” Schuyler Raw Water line project. The contractor remobilized yesterday and plans to get started with a larger bit to break through the rock and soapstone under the river. The contractor estimates this project should be completed in a month.

**AGENDA ITEM 4. SYSTEM MAPPING**

Mrs. Fitzgerald stated LEAP grant application was submitted on April 4, 2023.

**AGENDA ITEM 5. DIRECTOR’S COMMENTS**

Mr. Hight stated he was approached about water tank painting. Mrs. Fitzgerald stated she was tagged on a Facebook post about having the Shipman tank painted. There was discussion about safety, security and the possibility of graffiti. All of these things that could happen after making the tank more visible to people passing by. There is also a concern of the public entering the private property of our neighbor to visit the tank.

Mr. McSwain stated the interest rates are good right now and suggested that we invest some in CD’s in a staggered pattern.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting ye the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mrs. Fitzgerald to invest in Certificates of Deposit (CD) with financial institutions on behalf of the Nelson County Service Authority.

**AGENDA ITEM 6. PUBLIC COMMENTS**

None

**AGENDA ITEM 7. ADJOURNMENT**

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until May 18, 2023.

Prepared by: 