

At the Regular meeting of the Nelson County Service Authority held on December 19, 2024 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman  
Justin Shimp  
Robert McSwain  
Ernie Reed  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez, Vice-Chairman  
Jim Bowling, Attorney

### **AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the November 21, 2024 regular meeting.

### **AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for November 2024.

Mrs. Fitzgerald made the board aware of a mail fraud issue that is being addressed.

Mrs. Fitzgerald reported there are no updates on the Lovington sewer project.

Mrs. Fitzgerald reported having met with 3 contractors interested in the dredging project and currently waiting on their quotes to come in.

Mrs. Fitzgerald reported that the Service Authority employees gathered at El Mariachi's for their annual Christmas luncheon. The employees all received their bonus checks and miscellaneous gifts were handed out.

### **AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was cancelled for December. The contractor is working with the electrical contractor, wastewater plant representative and monitoring companies constantly to get the alarms and monitors working properly. The #1 and #2 aeration basins have been demolished and the scrap is being removed.

Mr. Miller stated there is no update on the Schuyler WTP TTHM project.

### **AGENDA ITEM 4. SYSTEM MAPPING**

Mrs. Fitzgerald stated no update available on the system mapping project. CHA is still compiling the survey information from homeowners to provide to VDH.

### **AGENDA ITEM 5. DIRECTOR'S COMMENTS**

Mr. Reed reported that yesterday the Board of Supervisors approved an amendment to the Wintergreen Master Plan to create a conservation easement on Grassy Ridge. Which was originally in the master plan for development. The easement will be for 355 acres.

Mr. Reed reported the Board of Supervisors had the public hearing on the Wild Rose siting agreement and special use permit for the 90-megawatt solar farm in Gladstone. He stated they have not voted on it yet. He also said that AEP would be the beneficiary of the energy.

### **AGENDA ITEM 6. PUBLIC COMMENTS**

None

### **AGENDA ITEM 7. CLOSED SESSION**

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into Closed Session pursuant to Virginia Code §2.2-3711(A)(1), a personnel matter involving, other specific personnel matter and §2.2-3711(A)(3), a matter involving the acquisition of real property for public purposes.

On a motion duly made by Mr. Reed, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

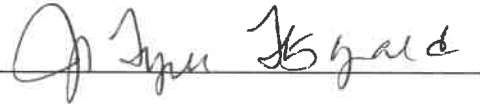
BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby return to regular session.

**AGENDA ITEM 8. ADJOURNMENT**

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until January 16, 2025.

Prepared by:

A handwritten signature in cursive script, appearing to read "J. Lynn Hight", is written over a horizontal line.

LEGAL MATTERS: Section 82.2-3711 (A)(1) of the State Code of Virginia

MOTION: REED

SECOND: SHIMP

DATE: DECEMBER 19, 2024

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 82.2-3711(A)(1) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

VOTE: 4

AYES: 4

NAYES: 0

ABSENT DURING VOTE: 1

ABSENT DURING MEETING: 1

  
Secretary of the Nelson County Service Authority Board of Directors

LEGAL MATTERS: Section 82.2-3711 (A)(3) of the State Code of Virginia

MOTION: REED

SECOND: SHIMP

DATE: DECEMBER 19, 2024

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 82.2-3711(A)(3) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

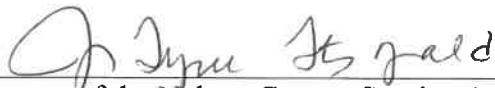
VOTE: 4

AYES: 4

NAYES: 0

ABSENT DURING VOTE: 1

ABSENT DURING MEETING: 1



Secretary of the Nelson County Service Authority Board of Directors

