

At the regular meeting of the Nelson County Service Authority held on February 21, 2019 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman
Gary L. Sherwood, Vice-Chairman
Jesse Rutherford
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Ernie Reed
Justin Shimp
Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the January 31, 2019 regular meeting.

AGENDA ITEM 2. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Financial Report for January 2019.

Mrs. Fitzgerald stated the annual VML insurance renew has been completed.

Mrs. Fitzgerald stated the funding application process with USDA-Rural Development is now online and they utilize a program RD Apply. Both Mr. Miller and Mrs. Fitzgerald are registered users and will be applying for the Wintergreen WWTP loan as soon we receive word from RD that the program is functional.

Mrs. Fitzgerald stated that in August 2018, she applied for a search grant with USDA-Rural Development for the Schuyler WWTP. On February 19, 2019, notification was received that the grant for \$30,000 has been approved for use on the Schuyler project to cover the cost of the PER & ER.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller stated the Piney River pilot study start-up was scheduled for February 20, 2019 but has been rescheduled due to inclement weather.

Mr. Miller stated that he and Mr. Massie Saunders, surveyor have met to lay out the route of the construction for the Wintergreen 11th green/fairway project.

Mr. Miller stated the consulting engineering firm hired by the County of Nelson to inspect the Tye River Water storage tank has provided a report to them. In the report they have determined the tank and the support structure are in good condition and are suitable for continued use. This information has been sent to the Virginia Department of Health, Office of Drinking Water for their review.

Mr. Miller stated the Raw water tour was cancelled due to inclement weather and after discussion the tour has been rescheduled for March 13, 2019.

AGENDA ITEM 4. DIRECTOR'S COMMENTS

None

AGENDA ITEM 5. PUBLIC COMMENTS

Mr. McSwain suggested that the board meeting time be changed back to 2pm. He said that in July when the time was set there was hopes of the later time attracting more public, but he continues to be the only public attending the meetings.

AGENDA ITEM 6. CLOSED SESSION

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into Closed Session pursuant to the Virginia Code §2.2-3711 (A)(1), a personnel matter involving other specific personnel matter review of personnel policies.

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby return to regular session.

On a motion duly made by Mr. Sherwood, seconded by Mr. Rutherford, with Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:


BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve changes to personnel policy 3.4.1 Sick Leave and 3.6 Emergency/Severe Weather Closings along with adding policy 3.4.2 Ski Season. These changes are to be included in the Nelson County Service Authority personnel handbook effective today.

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until March 21, 2019.

Prepared by:



LEGAL MATTERS: Section §2.2-3711(A)(1) of the State code of Virginia

MOTION: RUTHERFORD

SECOND: SHERWOOD

DATE: FEBRUARY 21, 2019

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section §2.2-3711(A)(1) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

VOTE: 3

AYES: 3

NAYES: 0

ABSENT DURING VOTE: 2

ABSENT DURING MEETING: 2


Secretary of the Nelson County Service Authority Board of Directors