

At the Regular meeting of the Nelson County Service Authority held on January 15, 2026 at the Nelson County Service Authority, Administrative Building thereof:

Present: Justin Shimp, Chairman  
Sergio Sanchez, Vice-Chairman  
Robert McSwain  
Ernie Reed  
David S. Hight  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Michael Derdeyn, Attorney

### **AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Sanchez voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the December 18, 2025 regular meeting.

### **AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for December 2025.

Mrs. Fitzgerald stated the revised Preliminary Engineering Report for the Lovington sewer project presented to Rural Development will require us to choose a design and an approach to the cost overrun of almost \$2 million dollars. NCSA was advised there is little to no grant funds at this point and limited funds for loans. NCSA will be working with CHA to come up with options for this project and work on a funding solution to be presented to the board soon.

Mrs. Fitzgerald represented the 2025 annual water and wastewater rate survey provided by TRC Companies (formerly Draper Aden).

Mrs. Fitzgerald stated the Administrative Office will be closed in observance of the Martin Luther King, Jr. Holiday on Monday, January 19, 2026.

**AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported the quarterly consent order report for the Wintergreen WWTP was sent to DEQ in January.

**AGENDA ITEM 4. SYSTEM MAPPING**

No update.

**AGENDA ITEM 5. DIRECTOR'S COMMENTS**

None

**AGENDA ITEM 6. PUBLIC COMMENTS**

None

**AGENDA ITEM 7. CLOSED SESSION**

On a motion duly made by Mr. Sanchez, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Sanchez voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter closed session in reference to Code of Virginia §2.2-3711 (A)(7), probable future litigation.

On a motion duly made by Mr. Reed, seconded by Mr. Sanchez, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Sanchez voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into regular session.

**AGENDA ITEM 8. ADJOURNMENT**

On a motion duly made by Mr. Sanchez, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Sanchez voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until February 19, 2026.

Prepared by:



LEGAL MATTERS: Section §2.2-3711 (A)(1) of the State Code of Virginia

MOTION: MCSWAIN

SECOND: SANCHEZ

DATE: JANUARY 15, 2025

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section §2.2-3711 (A)(7) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

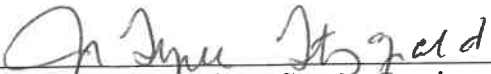
VOTE: 5

AYES: 5

NAYES: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

  
Secretary of the Nelson County Service Authority Board of Directors

