

At the Annual monthly meeting of the Nelson County Service Authority held on July 14, 2022 at the Nelson County Service Authority, Administrative Building thereof:

Present: Justin Shimp, Chairman
Ernie Reed, Vice-Chairman
David Hight
Gary Sherwood
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney
Robert McSwain

AGENDA ITEM 1. ORGANIZATION MATTERS

On a motion duly made by Mr. Hight, seconded by Mr. Sherwood, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby appoint Mr. Robert McSwain, Chairman; Mr. Ernie Reed, Vice-Chairman and Mrs. Jennifer Fitzgerald, Secretary/Treasurer. The time of the meeting will remain at 8:30am on the 3rd Thursday of every month at the Nelson County Service Authority Administrative Building at 620 Cooperative Way, Arrington, VA 22922.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. Sherwood, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Sherwood voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the June 16, 2022 regular meeting.

AGENDA ITEM 3. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for June 2022.

Mrs. Fitzgerald reported the annual lead and copper samples have been completed in Gladstone, Schuyler and Piney River. The Lovington system did not require sampling this year. The Wintergreen system requires 20 samples and we need a few more to complete that requirement. After all samples have been analyzed by the lab the customers will be provided the results.

Mrs. Fitzgerald presented the results from the request to the Board of Supervisors for a reduction or waiver of building permit fees for the Wintergreen and Schuyler WWTP projects. The Board waived the Schuyler WWTP building permit fees, which had not been paid. The Wintergreen fees are not being returned to the contractor, instead the County staff will earmark the fees paid to be used for a future NCSA project.

Mrs. Fitzgerald provide a copy of the engagement letter from Robinson, Farmer Cox Associates in reference to providing their auditing services for FY 21-22.

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Sherwood voting yes, Mr. Hight voting yes and Mr. Reed voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Miller to sign the engagement letter with Robinson, Farmer Cox Associates.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the Notice to Proceed will be issued soon to Mendon Pipeline for Contract 2 of the Schuyler WWTP project. The contractor plans to mobilize on site and begin work on July 18, 2022.

Mr. Miller reported the compaction testing at the Wintergreen WWTP project is complete. The contractor plans to have concrete poured this week for the building.

Mr. Miller reported the quarterly Consent Order updates were emailed to Tiffany Severs at DEQ on schedule.

Mr. Miller reported there is no update on the 6" Schuyler Raw line project. There was a discussion about looking into all options including tapping into the Rockfish River.

AGENDA ITEM 5. SYSTEM MAPPING

Mrs. Fitzgerald provided a proposal by Timmons Group to provide services to help implement the GIS system. They are requesting a telephonic meeting to discuss what our needs are and how to move forward. Mr. Reed will follow-up with County staff and get back with more information.

AGENDA ITEM 6. DIRECTOR'S COMMENTS

Mr. Hight suggested that the Service Authority Board of Directors and the Economic Development Authority Board needs to have a joint meeting to discuss the capacities and limitations of the current water and sewer infrastructure and their future needs.

Mr. Sherwood shared that he has provided a letter of resignation to the County Administrator due to health reasons, but willing to stay until a replacement is found.

AGENDA ITEM 7. PUBLIC COMMENTS

None

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. Hight, seconded by Mr. Sherwood, with Mr. Shimp voting yes, Sherwood voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until August 18, 2022.

Prepared by:

 Julie Fitzgerald