



At the annual meeting of the Nelson County Service Authority held on July 15, 2021 at the Nelson County Service Authority, Administrative Building thereof:

Present: Gary Sherwood, Chairman
Justin Shimp, Vice-Chairman
Ernie Reed
Jesse Rutherford
David Hight
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEMS 1. ORGANIZATION MATTERS

On a motion duly made by Mr. Hight, seconded by Mr. Reed, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby appoint Mr. Justin Shimp, Chairman; Mr. Ernie Reed, Vice-Chairman and Mrs. Jennifer Fitzgerald, Secretary/Treasurer. The time of the meeting will remain at 8:30am on the 3rd Thursday of every month at the Nelson County Service Authority Administrative Building at 620 Cooperative Way, Arrington, VA 22922.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. Sherwood, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Rutherford abstaining, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the June 17, 2021 regular meeting.

AGENDA ITEM 3. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for June 2021.

Mrs. Fitzgerald provided an update on the COVID-19 Municipal Utility Relief Program allocations. In June, we were able to provide assistance in the amount of \$2,171.66.

Mrs. Fitzgerald provided copies of the Consumer Confidence Reports for each service area. This report was reviewed and approved by the Virginia Department of Health before distribution to the customers in our service areas. This required report can also be found on our website and the direct URL was provided on the June 15-July 15 water/sewer invoices.

Mrs. Fitzgerald stated the Piney River TTHM/HAA5 sample results for the 2nd quarter of 2021 are in compliance with VDH regulations. VDH stated in an email that maximizing the flow through the GAC contactors is working.

Mrs. Fitzgerald provided an audit agreement with Robinson, Farmer, Cox Associates to perform our annual audit the last week of August.

On a motion duly made by Mr. Reed, seconded by Mr. Sherwood, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Sherwood to sign the audit agreement for the FY 20-21.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the quarterly consent order reports have been sent to DEQ for both Schuyler and Wintergreen.

Mr. Miller read a report from Lindsay Swain with CHA on the progress of the Schuyler project.

Mr. Miller reported the Wintergreen WWTP project was advertised for bid on July 4, 2021. A pre-bid meeting is scheduled for August 11, 2021 on site. The bid opening is scheduled for September 1, 2021.

Mr. Miller stated the Bowman Consulting contract originally signed in 2011 has expired and a new contract was provided for review.

On a motion duly made by Sherwood, seconded by Mr. Reed, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Miller to sign the On-Call Engineering and Environmental Services contract with Bowman Consulting.

Mr. Miller stated the 8" Force main/6" well line replacement project bids were opened on June 30, 2021. 2 sealed bids were received. The low bidder was Doodles Backhoe Service in the amount of \$553,900.00.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Miller to sign the contract with Doodles Backhoe Service for the 8" Force main/6" well line replacement project in the amount of \$553,900.00.

Mr. Miller stated one proposal was received for the 6" raw water intake line in Schuyler. The bidder was Underground Solutions in the amount of \$259,800.00.

On a motion duly made by Mr. Hight, seconded by Mr. Rutherford, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Miller to sign the contract with Underground Solutions for the Schuyler 6" raw water intake line project in the amount of \$259,800.00.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

None

AGENDA ITEM 6. PUBLIC COMMENTS

None

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson
County Service Authority Board of Directors does hereby adjourn this meeting until
August 19, 2021.

Prepared by: *Glenn Fitzgerald*