

At the Annual meeting of the Nelson County Service Authority held on July 17, 2025 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman
Justin Shimp
Robert McSwain
Ernie Reed
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez, Vice-Chairman
Jim Bowling, Attorney

AGENDA ITEM 1. ORGANIZATIONAL MATTERS

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby appoint Mr. Justin Shimp, Chairman; Mr. Sergio Sanchez, Vice-Chairman, Mrs. Jennifer Tyree Fitzgerald, Secretary/Treasurer and set the board meetings for FY 25-26 to begin at 9:00am on the 3rd Thursday of every month at the Nelson County Service Authority Administrative Building-Basement at 620 Cooperative Way, Arrington, VA 22922.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. McSwain voting yes, Mr. Reed voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the June 19, 2025 regular meeting.

AGENDA ITEM 3. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for June 2025.

Mrs. Fitzgerald reported on the Lovingston Sewer Project. The 11 buried manholes found during the CCTV inspections were inspected by CHA staff. CHA is working on preparing the technical memorandum presenting the rehabilitation recommendations as planned now that the sewer and manhole inspections are complete.

Mrs. Fitzgerald reported the Black Creek dredging project began on July 11th starting with the installation of silt fencing and the turbidity curtain. The following week included establishing a gravel entrance to the work site, installation of logging mats and taking down trees and cleaning the banks.

Mrs. Fitzgerald reported a site tour of the Black Creek Water Treatment Plant, Regional Sewage Treatment Plant and Lovingson sewage pumping station was held on July 1st with Dr. Jessica Ligon, Mr. Robert McSwain, Mrs. Candance McGarry, Mrs. Amanda Spivey, Mrs. Grace Mawyer and NCSA staff. The next Piney River meeting is proposed for August.

Mr. Miller's evaluation is due in August. Mr. Shimp and Mr. Reed volunteered to conduct his evaluation.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held on July 7, 2025 with Mr. Reed and Mr. McSwain attended the meeting and punch list walkthrough along with NCSA staff. OVIVO was on site the end of June for a membrane stack cleaning and performance testing. During the cleaning they found some ragging and sludge along with construction debris on the membranes. OVIVO will be coming back on site possibly in July to complete the performance testing. The new generator is having some issues that need to be addressed. English Construction reported Arroman, their electrical sub-contractor is going out of business.

Mr. Miller reported the Wintergreen Water Treatment Plant finished water pump #5 is expected back next month from the RuhrPumpen shop in Hampton.

Mr. Miller reported another notice has been issued from the Virginia Department of Health for Total Trihalomethanes (TTHM) exceedance in the Schuyler water system. The notice was posted on the NCSA website and a direct URL was posted on the monthly invoices. Aria Filtra will be onsite at the Schuyler WTP the second week of September.

AGENDA ITEM 5. SYSTEM MAPPING

There are no updates.

AGENDA ITEM 6. DIRECTOR'S COMMENTS

None

AGENDA ITEM 7. PUBLIC COMMENTS

None

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. McSwain voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until August 21, 2025.

Prepared by: 

