

At the regular meeting of the Nelson County Service Authority held on June 17, 2021 at the Nelson County Service Authority, Administrative Building thereof:

Present: Gary Sherwood, Chairman  
Justin Shimp, Vice-Chairman  
Ernie Reed  
Jesse Rutherford  
David Hight  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

### **AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. Hight, seconded by Mr. Rutherford, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp abstaining and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the May 20, 2021 regular meeting.

### **AGENDA ITEM 3. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for May 2021.

Mrs. Fitzgerald provided an update on the COVID-19 Municipal Utility Relief Program allocations. In May, we were able to assist 7 additional households in the amount of \$2,040.75.

Mrs. Fitzgerald provided information about personnel changes that have happened in the last couple months.

Mrs. Fitzgerald presented information about consolidation and refinancing of 4 Rural Development loans that currently range in interest rates of 4-4.5% and have 23-29 years remaining before payoff. A request for proposal was sent and Truist (formerly BB&T) sent in a bid of 2.89% for 20 years. The estimated savings with the refinance is approximately \$1.2 million in interest.

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed

voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved;

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the Resolution dated June 17, 2021 authorizing the issuance, sale, and award of a not to exceed \$3,950,000 Nelson County Service Authority water and wastewater revenue refunding bond, Series 2021.

Mrs. Fitzgerald reported the Wintergreen WWTP project closing with VRA has been extended until September 30, 2021. The Service Authority has been utilizing the line of credit with American National Bank to satisfy the need for funds prior to closing. Since the closing date has been extended, we will need to renew our line of credit for \$1 Million with American National Bank.

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize the renewal of the Line of Credit for \$1 Million with American National Bank.

Mrs. Fitzgerald stated the Administrative Office will be closed on July 5<sup>th</sup> in observance of the Independence Day Holiday.

Mrs. Fitzgerald provided a copy of former Nelson County Service Authority Chairman Russell Otis' obituary to members.

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize a \$100 donation to Hunters for the Hungry in memory of Mr. Russell Otis.

#### **AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported that Lindsay Swain with CHA has requested an extension from DEQ for the bid advertisement of the Schuyler WWTP project. This is due to the discovery of collapsed clay sewer submains in the Newtown area. The replacement of this pipe will be included in the scope of the project.

Mr. Miller reported that he is waiting to hear back from DEQ on the stormwater construction permit submitted for the Wintergreen WWTP project. The Wintergreen WWTP project is scheduled to be advertised in the News & Advance on July 4<sup>th</sup>.

Mr. Miller reported a mandatory pre-bid meeting was held on June 16<sup>th</sup> at Wintergreen for the 8" force main/6" well line replacement project with 2 contractors attending. The bid opening is set for June 30<sup>th</sup>.

Mr. Miller reported on the Schuyler raw water intake line project. Bowman Consulting was able to find a contractor to perform this work and is currently waiting on information about the proposed temporary line versus a bypass supply line.

#### **AGENDA ITEM 5. DIRECTOR'S COMMENTS**

Mr. Rutherford requested that Doug Hudgins with CHA visit the Board meeting next month and address questions about delays on both the Wintergreen WWTP and Schuyler WWTP projects.

#### **AGENDA ITEM 6. PUBLIC COMMENTS**

None

#### **AGENDA ITEM 7. ADJOURNMENT**

On a motion duly made by Mr. Rutherford, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until July 15, 2021.

Prepared by:

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