

At the regular monthly meeting of the Nelson County Service Authority held on March 16, 2023 at the Nelson County Service Authority, Administrative Building thereof:

Present: Robert McSwain, Chairman  
Ernie Reed, Vice-Chairman  
David Hight  
Sergio Sanchez  
Justin Shimp  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

**AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Sanchez abstaining, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the February 16, 2023 regular meeting.

**AGENDA ITEM 2. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for February 2023.

Mrs. Fitzgerald reported the ARPA funding application for the Lovingson Sewer system was declined. We are currently looking into other funding options with the engineer.

Mrs. Fitzgerald stated the signers on the American National Bank account need to be updated.

On a motion duly made by Mr. Hight, seconded by Mr. Sanchez, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Robert McSwain, Chairman as a signer on the American National Bank accounts.

Mrs. Fitzgerald presented the FY 23-24 Operating, Capital Improvements and Personnel budgets along with the Rate Structure. The budget includes a proposed 15% water and 15% sewer rate increase along with restoring the Valley water and sewer connection fees to be consistent with that at Wintergreen. The increase is necessary to stay in compliance with our funding agencies. No action was taken today, the budget approval was deferred until next month.

### **AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported on the progress of the Schuyler WWTP project. The contractor WGK will be pouring the EQ basin concrete slab next week. The WWTP package plant concrete slab will be poured in 2 weeks. The contractor still is on schedule with having the package plant and pumping station operational in June. The generators are still projected to be set in October.

Mr. Miller reported on a meeting with VDH in reference to the continual problems with meeting TTHM limits. The VDH personnel suggested having a Preliminary Engineering Report (PER) done to come up with a solution to the TTHM problem. They suggested we fill out a grant application to cover the PER cost.

Mr. Miller stated a copy of the amended Consent Order for the Schuyler WWTP is included with the Board information. The amendment is to update the completion date from the original consent order, which states the plant should be completed by March 31, 2023. The amended Consent Order gives until January 31, 2024.

Mr. Miller reported on the progress of the Wintergreen WWTP project. The fine screen building structure was completed and is currently being leak tested. By the end of April, the contractor hopes to have another crew available to install the OVIVO equipment in the MBR tank. The project schedule still has a final completion date of June 30, 2024.

Mr. Miller stated a copy of the amended Consent Order for the Wintergreen WWTP is included with the Board information. The amendment is to update the completion date from the original consent order, which states the plant should be completed by May 1, 2023. The amended Consent Order gives until October 31, 2024.

Mr. Miller reported that NCSA has been awarded \$774,000 in ARPA grant funds for the Phase I Wintergreen Frame and Cover Rehabilitation Project. Phase II was declined for funding.

Mr. Miller reported on the progress of the 6" Schuyler Raw Water line project. The contractor has encountered rock in the boring under the river and it will require a larger drill than what is currently on site. The larger drill will be delivered in the next 3-4 weeks.

**AGENDA ITEM 4. SYSTEM MAPPING**

Mrs. Fitzgerald stated this item has been put on hold until we apply for LEAP grant funds through VDH in May 2023. NCSA and CHA will be submitting the application to VDH before the deadline of May 15, 2023. VDH stated if the application is approved for funding, the funds won't be available until next Spring.

**AGENDA ITEM 5. DIRECTOR'S COMMENTS**

Mr. Reed encourages the creation of a master plan for the County for water and for Mr. Miller to inform the County about needs in the Lovingson system and thoughts about a new sewer plant in Lovingson and reservoir on Dillard's Creek and Stevens Cove Road. Mr. Reed also mentioned a meeting about Hat & Black Creek on March 1<sup>st</sup> that he would like a representative from NCSA to attend.

Mr. McSwain provided contact information for the Nelson County Times reporter to write a story about the progress of the Schuyler WWTP project.

**AGENDA ITEM 6. PUBLIC COMMENTS**

None

**AGENDA ITEM 7. ADJOURNMENT**

On a motion duly made by Mr. Hight, seconded by Mr. Reed, with Mr. Shimp absent, Mr. Sanchez absent, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until April 20, 2023.

Prepared by:

