

At the regular monthly meeting of the Nelson County Service Authority held on March 17, 2022 at the Nelson County Service Authority, Administrative Building thereof:

Present: Justin Shimp, Chairman
Ernie Reed, Vice-Chairman
Robert McSwain
David Hight
Gary Sherwood
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr. McSwain voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the February 17, 2022 regular meeting.

AGENDA ITEM 2. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for February 2022.

Mrs. Fitzgerald presented the Operating, Capital Improvements and personnel budget along with the rate structure for fiscal year 2022-2023.

Mrs. Fitzgerald presented Mr. Bowling's legal opinion about disconnections.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the Schuyler WWTP contracts have been signed and forwarded to Rural Development for approval. He stated after receiving them back the Notice to Proceed will be issued.

Mr. Miller reported on March 1st the Wintergreen WWTP pre-construction meeting and stormwater preconstruction meetings were held on site.

Mr. Miller reported the pre-bid meeting was held on March 2nd for the Wintergreen manhole cover & frame project portion of the Wintergreen WWTP project. On March 16th we received one bid for this project from Atkins Excavating in the amount of \$1,270,950, which was below the estimated project budget for this portion of the project. CHA will be pursuing a grant to complete the manhole cover & frame project with VDEQ from the ARP funding, the applications are due this summer.

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr. McSwain voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the bid from Atkins Excavating for \$1,270,950 and authorize issuing a Notice of Award pending VRA approval.

Mr. Miller reported the 8" Force main/6" well line project is scheduled to begin March 21, 2022.

Mr. Miller reported the 6" Schuyler Raw water line project status has not changed.

AGENDA ITEM 4. DIRECTOR'S COMMENTS

Mr. Shimp request that an agenda item be added for next month's meeting for Mapping our Service area.

AGENDA ITEM 5. PUBLIC COMMENTS

None

AGENDA ITEM 6. ADJOURNMENT

On a motion duly made by Mr. Reed, seconded by Mr. Sherwood, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr. McSwain voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson
County Service Authority Board of Directors does hereby adjourn this meeting until
April 21, 2022.

Prepared by: *Dr. Lynn Board*