

At the regular meeting of the Nelson County Service Authority held on March 18, 2021 via electronic communication means (telephonically) pursuant to and in accordance with Virginia Code 15.2-1413 and Chapter 1283 of the 2020 Acts of the Virginia Assembly effective April 24, 2020 thereof:

Present: Gary Sherwood, Chairman
Justin Shimp, Vice-Chairman
Ernie Reed
Jesse Rutherford
David Hight
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

NCSA CHAIR’S TRANSCRIPT FOR OPENING MARCH 18, 2021 MEETING

CALL TO ORDER

STATEMENT OF CHAIR TO OPEN MEETING

I am Gary Sherwood, Chairman of the Nelson County Service Authority Board of Directors.

I would like to call the March 18, 2021, meeting of the Board of Directors to order.

Notwithstanding any provision in our Bylaws to the contrary, as permitted under Chapter 1283 of the 2020 Acts of the Virginia Assembly effective April 24, 2020, we are holding this meeting by real time telephonic means with no board member physically present at a single, central location. All board members are participating telephonically. This meeting is being held pursuant to Chapter 1283 of the 2020 Acts of the Virginia Assembly effective April 24, 2020. All board members will identify themselves and state their physical location by telephonic means during the roll call which we will hold next. And the public has real time audio access to this meeting over the telephone as provided in the lawfully posted meeting notice. The public is always invited to send questions, comments, and suggestions to the Board through the Nelson County Service Authority’s Board Secretary-Treasurer at any time.

ROLL CALL:

Mr. Shimp: Please state your full name and location. (Justin Shimp, 912 East High Street, Charlottesville, VA)

Mr. Reed: Please state your full name and location. (Ernest Q Reed, 971 Rainbow Ridge Rd, Faber)

Mr. Rutherford: Please state your full name and location. (Jesse Rutherford, 72 Maple Ridge Lane, Shipman)

Mr. Hight: Please state your full name and location. (David S Hight, 217 Bethel Lane, Massies Mills, VA)

And I am Gary Sherwood, and I am located at 10238 James River Rd, Shipman.

Joining us today electronically are the follow NCSA staff members:

George Miller, Executive Director, and Jennifer Fitzgerald, Office Manager and Board Secretary-Treasurer.

Also, joining are Robert McSwain (Public) located at 3254 Dutch Creek Ln, Shipman and Nick Cropper (Nelson County Times)

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Reed, seconded by Mr. Shimp, with Mr. Hight abstaining, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the February 18, 2021 regular meeting.

AGENDA ITEM 2. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for February 2021.

Mrs. Fitzgerald provided an update on the COVID-19 Municipal Utility Relief Program allocations. In the month of February, we were able to assist an additional 4 households in the amount of \$907.16. This brings the total funds used to \$43,085.48.

Mrs. Fitzgerald reported the Schuyler WWTP project interim financing is scheduled to close on March 25, 2021.

Mrs. Fitzgerald reported if the Wintergreen WWTP project funding is to proceed with Virginia Resources Authority (VRA) as the lender a Moral Obligation from the County of Nelson is required. VRA is asking for a favorable email indication from the County that they will provide this. After receiving that VRA will prepare the financing agreement. The Board of Supervisors will be meeting on March 19, 2021 and this item is on their agenda for discussion.

Mrs. Fitzgerald presented the Annual FY 21-22 Operating, Capital Improvements and Personnel Budgets along with the Rate Structure. There is a proposed 15% water and sewer overage rate increase and also a 12% sewer rate increase for FY 21-22. A public hearing will be held prior to the May 20, 2021 regular meeting. The following suggestions were made by the Board of Directors during this discussion: the time of the meeting be changed to accommodate those that work during our normal meeting time; a letter be sent to the customers to explain the need for the increases; an outside setting area with podium and microphone be provided.

On a motion duly made by Mr. Hight, seconded by Mr. Reed, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the FY 21-22 Operating, Capital Improvements and Personnel Budgets and the Rate Structure which is contingent upon adopting the new rates in May.

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby change the meeting time of the May 20, 2021 public hearing and regular meeting to 6PM.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller stated this project is moving along very well. CHA is planning to have the 50% of design submitted to NCSA soon. CHA will begin the FEMA floodway permit process and have been informed that the wastewater plant will need to be located above 400'.

Mr. Miller will be reviewing plans for the Wintergreen WWTP plant next week with CHA on site. Mr. Miller invited any of the Board members interested in attending to let him know so that he can forward information about the meeting.

Mr. Miller asked that the Board lift the hold on capital improvement projects that was placed last year due to the pandemic.

On a motion duly made by Mr. Shimp, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed

voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby lift the hold on capital improvement projects.

AGENDA ITEM 4. DIRECTOR'S COMMENTS

Mr. Shimp asked if the May meeting will be in person. Mrs. Fitzgerald responded that both Mr. Miller and Mrs. Fitzgerald will be fully vaccinated by then and since the May meeting will be a public hearing it will be held at the office and in person.

AGENDA ITEM 5. PUBLIC COMMENTS

Mr. McSwain stated the appearance of the rate increases coming so close together is an issue, although they are very reasonable considering our situation. The increase needs to be well explained to the customers. NCSA needs to take advantage of additional financing as it comes along and get capital projects done as soon as possible. Inflation may start playing with us in a couple of years and need to get everything underway.

AGENDA ITEM 6. ADJOURNMENT

On a motion duly made by Mr. Rutherford, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. Rutherford voting yes, Mr. Shimp voting yes and Mr. Sherwood voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until April 15, 2021.

Prepared by: 