

At the Regular meeting of the Nelson County Service Authority held on March 20, 2025 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman  
Justin Shimp  
Robert McSwain  
Ernie Reed  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez, Vice-Chairman  
Jim Bowling, Attorney

**AGENDA ITEM 1. PROJECT UPDATE BY CHA**

Mr. Stevie Steele, Vice President with CHA provided information and updates on the Wintergreen WWTP project. He reviewed information about the project including that the plant was running well for approximately 2 months prior to the plant upset in December and how changes made with operations and personnel have made a positive difference at the plant. Mr. Steele stated the plant is currently running at 200,000 gpd and can treat a maximum of 400,000 gpd. He stated the plant is producing drinking water quality water now. CHA brought in a national MBR operations expert and she worked with NCSA operators and Ovivo to increase the speed of the recovery efforts. Membrane cleans, combined with polymer and chemical addition designed to help biology has improved operation of the plant.

Mr. Steele provided an update on the Lead Service line Inventory project. Including ongoing work being done between CHA and NCSA to determine which locations in the Wintergreen system are owned entirely by the condo/homeowner associations. This results in no Owner-side lateral and has the potential to affect the classification of several hundred laterals. Once finalized, CHA will develop a statistical approach to classifying the remaining unknown laterals, request approval for the plan from VDH, and partner with a potholing contractor to complete the work.

Mr. Steele reviewed the Lovington Sewer project providing an overview of the project financing. The full project CCTV work is planned for development of design cost and system repair planning. The following items will be completed in the future. CCTV of 7,000 LF of 8-inch Vitrified Clay Pipe (VCP) sewer pipe, sewer pipe cleaning as needed, pipe deficiency documentation utilizing pipeline assessment certification program (PACP), location of buried manholes utilizing a sonde transmitter, and technical memo summarizing the data.

Mr. Steele addressed questions from the Board and they requested follow up answers to some questions.

## **AGENDA ITEM 2. PUBLIC COMMENTS**

Ms. Margaret Clair with Nelson County Community Development addressed the Board with a request to allow 3 Duplex Housing units they are building on St. James Place in Piney River to be allowed to use 1 E-One grinder pump per Duplex Housing unit.

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting no (vote changed to yes after amendment to original motion), the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize use of 3 grinder pumps (1 grinder pump per duplex unit) **on this property**, provided that we receive a deed to either us or the County that assures it can't be subdivided and that the engineer of the site plan if they choose to use our grinder pump which we would maintain provides certification that the flow rates meet all the applicable design criteria's set by DEQ and the County.

Original motion amended to include the requirement that shared grinder pump be on its own electric service to be in name of property owner.

## **AGENDA ITEM 3. APPROVAL OF MINUTES**

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. Reed abstaining, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the February 20, 2025 regular meeting.

## **AGENDA ITEM 4. ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for February 2025.

Mrs. Fitzgerald reiterated what Mr. Steele with CHA stated as the next step in the Lovington sewer project is to have the CCTV work completed and CHA will be providing a task order to get this job started.

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors authorizes to proceed with the CCTV work of 7,000 feet of sewer line in Lovingston as part of the Lovingston sewer project.

Mrs. Fitzgerald reported on some personnel changes within NCSA and some new hires.

**AGENDA ITEM 5. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held yesterday at Wintergreen. Mr. Miller invited the Board members to come up to the Wintergreen WWTP project and see the discrepancies on the project. Mr. Miller stated the contractor built the plant as designed and any corrections will be change orders. Mr. Reed requested a copy of the second letter promised from Kiera Fitzgerald.

**AGENDA ITEM 6. SYSTEM MAPPING**

Mr. Steele covered this project update in his report.

**AGENDA ITEM 7. DIRECTOR'S COMMENTS**

None

**AGENDA ITEM 8. PUBLIC COMMENTS**

None

**AGENDA ITEM 9. ADJOURNMENT**

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until April 17, 2025.

Prepared by:



