

At the regular meeting of the Nelson County Service Authority held on March 21, 2019 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman  
Gary L. Sherwood, Vice-Chairman  
Jesse Rutherford  
Justin Shimp  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Ernie Reed  
Jim Bowling, Attorney

### **AGENDA ITEM 1. PUBLIC HEARING-USDA FUNDING**

Mr. Hight called the meeting to order and read the "Notice of Intent to Apply" that was placed in the Nelson County Times on March 7, 2019.

On a motion duly made by Mr. Sherwood, seconded by Mr. Rutherford, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby open the public hearing.

No public comments.

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby close the public hearing.

### **AGENDA ITEM 2. APPROVAL OF MINUTES**

On a motion duly made by Mr. Rutherford, seconded by Mr. Sherwood, with Mr. Shimp abstaining, Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the February 21, 2019 regular meeting.

### **AGENDA ITEM 3. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Financial Report for February 2019.

Mrs. Fitzgerald reported on a water loss of 75,000 gallons in the Colleen area due to a motor vehicle accident. One of the vehicles involved damaged a fire hydrant and put it out of service. Our insurance carrier will be pursuing the motorist for compensation.

Mrs. Fitzgerald reported on a 12" water line leak located between the Black Creek Water Treatment Plant and the Central Virginia Electric Coop building that created a water loss of 180,000 gallons of water. The water outage and low water pressure affected the Colleen and Piney River customers for approximately 14 hours until a new 20' piece of C900 PVC 12" water line was replaced.

Mrs. Fitzgerald presented a Resolution prepared by USDA-Rural Development to authorize the Executive Director to sign agreements, documents and forms on behalf of the Nelson County Service Authority pertaining to the Wintergreen WWTP project.

On a motion duly made by Mr. Shimp, seconded by Mr. Sherwood, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the Resolution of Governing Body as prepared by USDA-Rural Development as presented.

Mrs. Fitzgerald presented the proposed FY 2019-2020 Budget, which includes the Rate Structure, Operating Budget, Capital Improvements Budget and Personnel Budget. A proposed water and sewer rate increase is included in the FY 2019-2020 budget. The proposed 10% water and 15% sewer increase in 19/20 is due to increased operational cost associated with operating and maintaining the existing aging infrastructure in the Valley system. This increase will also assist with the additional expenses associated with the new Wintergreen WWTP project.

On a motion duly made by Mr. Sherwood, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the FY 2019-2020 Annual Budget as presented, which includes the Rate Structure, Operating Budget, Capital Improvements Budget and Personnel Budget.

#### **AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller stated the training began for the Piney River pilot study for the granular activated carbon system located at the Black Creek WTP on March 11, 2019. The pilot study will continue for 6 months. Periodic sampling will be necessary to determine the particular type of GAC needed to meet the TTHM compliance.

Mr. Miller stated that last week Jeff Brantley met with surveying crews to locate existing distribution lines, pressure sewer lines and manholes at the Wintergreen 11<sup>th</sup> green/fairway area.

Mr. Miller stated the HAA5 samples in Schuyler passed in February 2019.

Mr. Miller read an email received from Megan O'Gorek with DEQ in reference to 3 consecutive flow exceedances at the Gladstone STP. Mr. Miller also read his response email to Ms. O'Gorek in reference to the surface area of the lagoon and the amount of rain received in the 3 months that the exceedances occurred. Mr. Miller has requested for an increase of the design flow of the lagoon due to these circumstances. DEQ is requesting a Plan of Action due by May 1, 2019.

#### **AGENDA ITEM 5. DIRECTOR'S COMMENTS**

Mr. Sherwood stated he has received the public relations material from Water Wise that can be used in a newspaper article. Mr. Sherwood stated Tye River Elementary will be going over the materials on May 21<sup>st</sup> at 1:30. Mr. Sherwood stated Rockfish Elementary has not yet called back. Mr. Sherwood suggested that in the article it should include that if you are interested in buying a kit for them to contact the Service Authority and sell it for \$35.00. Mr. Sherwood and Mr. Hight agreed to talk about this next month.

Mr. Shimp stated the raw water tour was very interesting. Mr. Shimp voiced his concerns about the raw water system and how it will continue to be maintained and operated after the current personnel is no longer available.

#### **AGENDA ITEM 6. PUBLIC COMMENTS**

None

#### **AGENDA ITEM 7. ADJOURNMENT**

On a motion duly made by Mr. Sherwood, seconded by Mr. Rutherford, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County  
Service Authority Board of Directors does hereby adjourn this meeting until April 18,  
2019.

Prepared by:           *John Innes Styrud*

**RESOLUTION OF GOVERNING BODY OF**

**NELSON COUNTY SERVICE AUTHORITY**

The Governing Body of the Nelson County Service Authority, consisting of 4 members, in a duly called meeting held on the 21st day of March, 2019, at which a quorum was present **RESOLVED** as follows:

**BE IT HEREBY RESOLVED** that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of the Wintergreen Mountain Wastewater Collection and Treatment System Project to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

**BE IT FURTHER RESOLVED** that Executive Director of the Nelson County Service Authority be authorized to execute on behalf of Board of Directors, the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

**NELSON COUNTY SERVICE AUTHORITY**

By: [Signature] - Chairman  
[SIGNATURE AND TITLE]

Attest: [Signature] Office Manager  
[SIGNATURE AND TITLE]

**CERTIFICATION**

I hereby certify that the above Resolution was duly adopted by the Governing Body of the Nelson County Service Authority in a duly assembled meeting on the 21<sup>st</sup> day of March, 2019.

[Signature]  
Secretary/Clerk