

At the regular monthly meeting of the Nelson County Service Authority held on November 17, 2022 at the Nelson County Service Authority, Administrative Building thereof:

Present: Robert McSwain, Chairman  
Ernie Reed, Vice-Chairman  
David Hight  
Justin Shimp  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez  
Jim Bowling, Attorney

### **AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Hight voting yes, Mr. Reed abstaining and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the October 20, 2022 regular meeting.

### **AGENDA ITEM 2. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for October 2022.

Mrs. Fitzgerald reported that Alex Casillas, Operator at the Wintergreen facility has acquired his Class 3 wastewater license.

Mrs. Fitzgerald reported that a safety grant for \$2000 was awarded to NCSA the end of September. The funds were used to purchase roof top strobe lights for the service trucks, tyvec suits and latex gloves.

Mrs. Fitzgerald reported receiving an email from American National Bank in reference to whether NCSA wishes to renew the line of credit. The current line of credit matures on December 31, 2022 and is currently \$1M.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Shimp voting yes, Mr. Hight voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve to move forward with the renewal of the American National Bank line of credit in the amount of \$1M.

Mrs. Fitzgerald gave an update on the Lovington sewer system survey. The surveyors started on November 8, 2022 in Lovington, with recovering and locating manholes. They have moved fairly quickly getting from the north end of the Village and have made their way south near where Town Creek crosses Front Street in a week.

Mrs. Fitzgerald

### **AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller reported WGK Construction will be mobilizing in a couple of weeks. They are the contractor for the plant and pump station. Mendon Pipeline who is installing the sewer mains and laterals ran into some problems with their drill bit being used to bore under Rockfish River Road. There is a lot of rock and soapstone with granite in the area and it has created some issues with getting the boring bit to cut through. As of October 18<sup>th</sup>, they have gone 110' with 10' more to go before moving to the next bore. Mendon is working in the area of Riverside Drive and Hill Lane currently. There are pictures included of some of the work sites.

Mr. Miller reported at the last progress meeting on October 17<sup>th</sup>, CHA requested the contractor get back on schedule and have the MBR plant in by this time next year. At last months progress meeting they were 69 days delayed and they are requesting an additional 22 days for the additional excavation work. The contractor stated the Motor Control Center is 50-57 weeks delayed. The tank contractor, Dutchland mobilized last week and set the MBR tank in a week. There were 38 trailer trucks with pre cast concrete walls from Pennsylvania strategically planned for delivery. Included are several pictures of the progress so far at the Wintergreen Wastewater Plant.

Mr. Miller reported the Wintergreen Manhole cover & frame project progress meeting was on October 17<sup>th</sup>. The contractor has requested to pull off the job at the end of October and return by April 15, 2023. This will give the contractor time to stock up on grade rings, which are needed to finish the project. There are approximately 50 manholes that need rehab work remaining.

Mr. Miller reported he has sent the quarterly consent order reports for both the Wintergreen WWTP and Schuyler WWTP to DEQ.

Mr. Miller reported on the progress of the 6" Schuyler Raw Water line project. The Notice of Award was given to Toney Construction on September 30<sup>th</sup>. The materials were ordered on October 10<sup>th</sup>. The Notice to Proceed will be issued when all the contract documents have been signed. Mrs. Fitzgerald stated a

letter was issued to the Nelson County Board of Supervisors requesting a transfer of funds they earmarked for future Nelson County Service Authority projects. The funds have been received and will be used for this project.

**AGENDA ITEM 4. SYSTEM MAPPING**

Mrs. Fitzgerald provided information about a program being offered by VDH called Lead Elimination Assistance Program (LEAP). The lead and copper rule requires all systems to prepare lead service line mapping for submission to EPA by October 2024. The grant LEAP provides grant money to do this and the applications are due in May 2023. CHA will roll the GIS into the overall effort and we could be eligible to receive up to \$250,000. It was suggested that we should hold off on the current efforts until we can apply for this grant to see if this can be taken care of with grant money.

**AGENDA ITEM 5. DIRECTOR'S COMMENTS**

None

**AGENDA ITEM 6. PUBLIC COMMENTS**

None

**AGENDA ITEM 7. ADJOURNMENT**

On a motion duly made by Mr. Hight, seconded by Mr. Sanchez, with Mr. Shimp voting yes, Sanchez voting yes, Mr. Hight voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until December 15, 2022.

Prepared by: 