

At the regular meeting of the Nelson County Service Authority held on October 18, 2018 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman  
Gary L. Sherwood, Vice-Chairman  
Ernie Reed  
Jesse Rutherford  
Justin Shimp  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

**AGENDA ITEM 1. APPROVAL OF MINUTES**

On a motion duly made by Mr. Sherwood, seconded by Mr. Reed, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the September 20, 2018 regular meeting.

**AGENDA ITEM 2. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Financial Report for September 2018.

Mrs. Fitzgerald presented information about a new program being implemented in November by VML for workman's compensation claims.

Mrs. Fitzgerald stated the Administrative office will be closed on November 12<sup>th</sup> in observance of the Veteran's Day holiday.

**AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT**

Mr. Miller stated the Wintergreen WWTP Draft PER & Environmental Record Review has been sent to Rural Development for their review and comments.

Mr. Miller stated the Virginia Department of Health does not require a PER for the replacement of the 12" pressure sewer and 6" well line replacement project at Wintergreen. Bowman Consulting has estimated cost to be roughly \$250,000 to \$300,000. The project will be to replace 1800' of both a 12" pressure sewer line and a 6" well line.

Mr. Miller stated Mr. Steve Carter is working with engineering firms to obtain a cost estimate to refurbish the existing 70' water storage tank structure. Also, the County of Nelson will be using Nolan & Frisa Associates to check the integrity of the water tank.

Mr. Miller stated that Bowman Consulting has expressed a need to conduct a pilot study on the granular activated carbon system at the Black Creek WTP.

Mr. Miller stated he has been in contact with Mr. David Schwiesow from Fortune's Point at Wintergreen about the easement needed to maintain the water line in Fortune's Point. Mr. Schwiesow has contacted the 6 member association in reference to approval of an easement and has received a yes from 5 of 6 property owners. Mr. Miller has referred this matter to Mr. Jim Bowling, Attorney.

#### **AGENDA ITEM 4. DIRECTOR'S COMMENTS**

Mr. Sherwood provided the Water Wise kit and classroom literature that will be provided with each classroom kit to the 3<sup>rd</sup> or 5<sup>th</sup> grade students at Tye River and Rockfish Elementary Schools. Mr. Hight questioned how many students are current Nelson County Service Authority customers. The Board discussed this as a one-year trial basis. The class materials are for 5 days, 1 hour per day. The Board requests after the program is complete to get input from the teachers presenting this information. The Board discussed leaving it up to the School to pick which grade to use this information. The purpose of this program is the Nelson County Service Authority has a vested interest.

On a motion duly made by Mr. Reed, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the purchase of the Water Wise kits for public school students at Tye River and Rockfish Elementary Schools with a cap of \$5100.00.

#### **AGENDA ITEM 5. PUBLIC COMMENTS**

Introduction of new Nelson County Times reporter.

#### **AGENDA ITEM 6. CLOSED SESSION**

None

**AGENDA ITEM 7. ADJOURNMENT**

On a motion duly made by Mr. Sherwood, seconded by Mr. Rutherford, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until November 15, 2018.

Prepared by:

A handwritten signature in cursive script, appearing to read "J. Lynn Starnold", is written over a horizontal line.