

At the regular monthly meeting of the Nelson County Service Authority held on October 21, 2021 at the Nelson County Service Authority, Administrative Building thereof:

Present: Justin Shimp, Chairman
Ernie Reed, Vice Chairman
Jesse Rutherford
David Hight
Gary Sherwood
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Sherwood, seconded by Mr. Rutherford, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the September 16, 2021 regular meeting.

AGENDA ITEM 2. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for September 2021.

Mrs. Fitzgerald provided an update on the COVID-19 Municipal Utility Relief Program allocations. In September, we were able to provide assistance in the amount of \$2,670.22 to our customers.

Mrs. Fitzgerald stated she will be applying for a new assistance program with the Virginia Department of Housing and Community Development that will be available soon for residential customers that are 60 days in arrears.

Mrs. Fitzgerald provided the Revenue Bond Resolution for the Wintergreen Sewer Project in the amount of \$17,814,567. The Wintergreen loan is scheduled to close on November 19, 2021.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr.

Rutherford voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Shimp, Chairman to sign the Revenue Bond Resolution for the Wintergreen Sewer Project.

Mrs. Fitzgerald reported that on October 4th, Cameron Fitzgerald was hired as an Operator Trainee at the Regional Sewer Treatment Plant.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the Schuyler WWTP advertisement for bid has been delayed until October 24th, due to Rural Development's attorney's reviewing everything. The proposed bid opening date is December 6, 2021. Mr. Miller also stated the Certificate to Construct from DEQ was received on October 13, 2021.

Mr. Miller reported a request for additional funding was sent to Karen Doran at VDEQ for the Wintergreen WWTP project on October 1st and this request has been approved for \$17,814,567. Mr. Miller stated the notice of intent to award was presented to English Construction for this project on September 17th. Mr. Miller stated that on September 22nd the Service Authority paid an Ovivo invoice for \$98,658.50 which is reimbursable at closing.

Mr. Miller provided an update on the 8" force main/6" well line project at Wintergreen. As materials are becoming available Doodles Backhoe Services is making storage arrangements. Mr. Miller stated that Jay Roberts with WPOA has requested between December 1st and March 15th the project be placed on "pause".

Mr. Miller reported the Schuyler 6" raw water line project status has not changed. The contractor is still waiting on materials.

AGENDA ITEM 4. DIRECTOR'S COMMENTS

Mr. Shimp stated the Board has received a thank you card from the Otis' family for the donation to Hunters for the Hungry.

AGENDA ITEM 5. PUBLIC COMMENTS

None

AGENDA ITEM 6. ADJOURNMENT

On a motion duly made by Mr. Hight, seconded by Mr. Sherwood, with Mr. Sherwood voting yes, Mr. Hight voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until November 18, 2021.

Prepared by: 