

At the regular monthly meeting of the Nelson County Service Authority held on September 15, 2022 at the Nelson County Service Authority, Administrative Building thereof:

Present: Robert McSwain, Chairman  
Ernie Reed, Vice-Chairman  
Sergio Sanchez  
Justin Shimp  
George Miller, Executive Director  
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney  
David Hight

### **AGENDA ITEM 1. RESOLUTION**

On a motion duly made by Mr. Reed, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve Resolution 09-15-22 recognizing Mr. Gary Sherwood for his service on the Nelson County Service Authority Board of Directors.

### **AGENDA ITEM 2. APPROVAL OF MINUTES**

On a motion duly made by Mr. Shimp, seconded by Mr. Sanchez, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Reed abstaining and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the August 18, 2022 regular meeting.

### **AGENDA ITEM 3. OFFICE MANAGER'S REPORT**

Mrs. Fitzgerald presented the Treasurer's Report for August 2022.

Mrs. Fitzgerald provided a copy of the text message received from Ms. Debbie DeMarsh resident of 679 Front Street, Lovingson on August 21, 2022 in reference to flooding in her backyard. The flooding was a result of up

to 5” of rainfall received in the Lovington area within 90 minutes. There were several streets flooded and road damaged due to the rainfall. Ms. DeMarsh has had problems in the past with her manhole overflowing in her yard. We established a quarterly line clearing with Roto-Rooter that continues. We also had a contractor clear the right of way for the sewer main from Main Street to Front Street. There was discussion about applying for American Rescue Plan (ARP) funds to replace the sewer mains and rehab the manholes in the Lovington sewer system. CHA will be asked to work on preparing a PER to accompany the application for funding. One of the first steps will be to camera the lines and focus on the areas in most need of repair.

#### **AGENDA ITEM 4. EXECUTIVE DIRECTOR’S REPORT**

Mr. Miller reported on the progress of the Schuyler WWTP project. Mendon Pipeline has started clearing trees in the Riverside Drive and Hill Lane areas of Schuyler. The jack and bore process under Rockfish River Road has not gotten far due to equipment failure and boring rods being unable to get through the soapstone.

Mr. Miller reported on the progress of the Wintergreen WWTP project. English Construction reported at the last progress meeting they are currently 69 days behind schedule. Dutchland the contractor that will be installing the concrete tanks mobilized last week and is scheduled to pour concrete next week. The manhole cover and frame portion of this project is on track and scheduled to be completed by January 18, 2023. Mr. Miller reported that the bat study showed there were no bats found in the 3 trees that were removed the end of August.

Mr. Miller reported he has received 3 bids for the Schuyler 6” raw water line replacement project. 2 of the contractors are proposing to replace the line and the other is proposing to pipe burst the line. Mr. Miller is waiting on a 4<sup>th</sup> quote from a contractor he met about the project.

#### **AGENDA ITEM 5. SYSTEM MAPPING**

Mrs. Fitzgerald reported she has asked CHA to contact Susan Rorrer with the County GIS department to provide her with information about what will be available to them after the construction of the Wintergreen WWTP and Schuyler WWTP projects. Mr. Shimp will be getting together a list of items he feels need to be included in a solicitation for services.

#### **AGENDA ITEM 6. DIRECTOR’S COMMENTS**

Mr. Shimp stated he feels we should focus on the Lovington project and getting that done because the cost won’t be any cheaper if we wait. There was discussion about the connection fees and whether they should be increased due to infrastructure needs.

Mr. McSwain stated we need to work on a priority list of future projects and infrastructure needs and have that available for the company conducting the comprehensive plan.

**AGENDA ITEM 7. PUBLIC COMMENTS**

None

**AGENDA ITEM 8. CLOSED SESSION**

On a motion duly made by Mr. Reed, seconded by Mr. Sanchez, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into Closed Session pursuant to the Virginia Code §2.2-3711 (A)(1), a personnel matter involving employee benefits.

On a motion duly made by Mr. Reed, seconded by Mr. McSwain, with Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby return to regular session.

**AGENDA ITEM 9. ADJOURNMENT**

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. Shimp voting yes, Sanchez voting yes, Mr. Reed voting yes and Mr. McSwain voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until October 20, 2022.

Prepared by: 

LEGAL MATTERS: Section 82.2-3711 (A)(1) of the State Code of Virginia

MOTION: REED

SECOND: MCSWAIN

DATE: SEPTEMBER 15, 2022

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 82.2-3711(A)(1) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

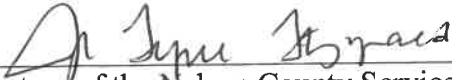
VOTE: 4

AYES: 4

NAYES: 0

ABSENT DURING VOTE: 1

ABSENT DURING MEETING: 1

  
Secretary of the Nelson County Service Authority Board of Directors