

At the Regular meeting of the Nelson County Service Authority held on September 19, 2024 at the Nelson County Service Authority, Administrative Building thereof:

Present: Sergio Sanchez, Vice-Chairman
Justin Shimp
Robert McSwain
Ernie Reed
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: David Hight, Chairman
Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Reed, seconded by Mr. Shimp, with Mr. Reed abstaining, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Sanchez abstaining, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the August 15, 2024 regular meeting.

AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for August 2024.

Mrs. Fitzgerald stated Robinson, Farmer and Cox has provided an engagement letter for auditing services for FY 23-24.

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Sanchez voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Miller to sign the audit engagement letter.

Mrs. Fitzgerald presented a Resolution prepared by Rural Development authorizing the Executive Director to execute documents on behalf of the Nelson County Service Authority in reference to the Lovingson sewer project.

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. Reed voting yes, McSwain voting yes, Mr. Shimp voting yes and Mr. Sanchez voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the Rural Development Resolution stating the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents and forms required by the Government and that the Executive Director is authorized to execute documents on behalf of the Nelson County Service Authority in reference to the Lovington sewer project.

Mrs. Fitzgerald stated there are no updates on the Larkin Property project.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held yesterday. The sub-contractors have been clean water testing the equipment and started up the hoist in the MBR building. The next couple of weeks the operators will have mechanical and instrumentation training. In August, the schedule shows the contractor is 125 days past due with substantial completion estimated to be December 9th and final completion on January 8, 2025. As of yesterday, we were told those dates need to be pushed back an additional 2 weeks due to setbacks.

Mr. Miller reported the maintenance staff installed a 2" static mixer on the AP2 membrane equipment in Schuyler to ensure mixing under almost all scenarios and will minimize any slugs of chemical feeding directly to the membranes. The Aria Filtra personnel is scheduled to be onsite in October.

AGENDA ITEM 4. SYSTEM MAPPING

Mrs. Fitzgerald stated all mapping of the hydrants and valves at Wintergreen is complete. The mapping of the water meters and tanks is scheduled to begin next week.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. McSwain would like an update on the sewer issue at the Bailey Spencer building in Lovington after Mr. Miller meets with the customer.

Mr. Reed took a self-guided tour of Lovington noticing the Dawson well site and the oil tanks along Town Creek. Mr. Reed mentioned the Resolution for the Lovington sewer project was approved at the last Board of Supervisors meeting.

Mr. Sanchez stated he had been approached by a customer in Gladstone in reference to changing the rate structure to allow for more gallons allowed for the minimum charge. Mr. Shimp stated the time to approach changes to the rate structure is when the budget is presented. Mr. Sanchez also requested information about what would it take to put in a suppression system in Gladstone. Mr. Miller stated the current spring feed water system would not support a fire suppression system because there is only a 5,000-gallon tank there and that would be depleted within minutes if a fire truck hooked to it. Mr. Miller suggested maybe the County could put in a pumping station at the James River to service the community.

AGENDA ITEM 6. PUBLIC COMMENTS

None

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. Reed, seconded by Mr. Shimp, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Sanchez voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until October 17, 2024.

Prepared by:



