

At the Annual meeting of the Nelson County Service Authority held on July 16, 2020 at the Nelson County Service Authority, Administrative Building thereof:

Present: Gary Sherwood, Chairman
Justin Shimp, Vice-Chairman
Ernie Reed
Jesse Rutherford
David S. Hight
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. ORGANIZATIONAL MATTERS

On a motion duly made by Mr. Rutherford, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby appoint Mr. Gary Sherwood, Chairman; Mr. Justin Shimp, Vice-Chairman and Mrs. Jennifer Fitzgerald, Secretary/Treasurer. The time of the meeting has changed to 8:30am on the 3rd Thursday of every month at the Nelson County Service Authority Administrative Building at 620 Cooperative Way, Arrington, VA 22922.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. Shimp voting yes, Mr. Rutherford abstaining, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the June 11, 2020 regular meeting.

AGENDA ITEM 3. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for June 2020.

Mrs. Fitzgerald reported the inventory was completed at the Wintergreen and Colleen facilities and the auditor has completed the

spot check on the inventory without any discrepancies. The audit is scheduled for the last week of August.

Mrs. Fitzgerald informed the Board that Mr. Miller's evaluation is due in August and asked for 2 volunteers to administered the evaluation. Mr. Reed and Mr. Sherwood agreed to perform this task.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the Schuyler and Wintergreen quarterly DEQ progress reports were submitted on July 8th.

Mr. Miller reported all HAA5/TTHM samples for the entire distribution system passed this quarter.

Mr. Miller stated Hydrostructures is scheduled to begin the close circuit television (CCTV) inspection of the Schuyler collection system on Monday, July 27th.

Mr. Rutherford requested that he be contacted when the work is being performed so that he can attend a portion of the CCTV work.

Mr. Miller requested an addition to Volume 2, Part A-Rules and Regulations, to in 2.1 General Policy the following: All buildings, residences and structures that require or request water and sewer service will be served by one metered water lateral and one sewer service lateral. Piggy-backing on another existing water and/or sewer service lateral is prohibited.

Mr. Rutherford suggested that Mr. Miller contact Ms. Bishop with Planning and Zoning to make sure there isn't already something in place in the County Ordinance. The Board tabled the decision to discuss at a later date, if needed.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. Shimp stated he would like to have an opportunity to look at the options for the Schuyler WWTP project before moving forward on it after receiving the CCTV information.

AGENDA ITEM 6. PUBLIC COMMENTS

NONE

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. Rutherford, seconded by Mr. Hight, with Mr. Shimp voting yes, Mr. Rutherford voting yes, Mr. Reed voting yes, Mr. Sherwood voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until August 20, 2020.

Prepared by: John H. Hight