

At the Regular meeting of the Nelson County Service Authority held on
April 16, 2026 at the Nelson County Service Authority, Administrative Building thereof:

Present: Justin Shimp, Chairman
Robert McSwain
Ernie Reed
David S. Hight
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez, Vice-Chairman
Michael Derdeyn, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the March 12, 2026 regular meeting.

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the March 27, 2026 emergency meeting.

AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for March 2026.

Mrs. Fitzgerald reported the USDA National Office currently has the Lovington sewer project information to review for additional funding. The approved funding offer from February 2024 is still valid with 75% grant and 25% loan.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller stated the line was cameraed by NCSA last week and they found a wheel barrow load of pea size to 3" stone. They also found a 2" piece of aluminum angle. The performance test has not happened at the plant,

due to several different operational issues. Mr. Miller has requested the performance test be done during winter months when the peak flow and cold temperatures are present.

AGENDA ITEM 4. SYSTEM MAPPING

Mrs. Fitzgerald stated CHA has provided options for hosting the GIS data that is being compiled. NCSA staff is currently using the Fulcrum app to locate water meters and they are downloading into the GPS data collection system.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. Shimp questioned the accuracy of the mapping and suggested getting a couple of proposals including checking with the county on hosting the program.

AGENDA ITEM 6. PUBLIC COMMENTS

Ms. Francesca Wright, DEQ enforcement and Mr. Noel Thomas, water compliance supervisor, were in attendance to observe.

AGENDA ITEM 7. CLOSED SESSION

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter closed session in reference to Code of Virginia §2.2-3711 (A)(7), probable future litigation.

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into regular session.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Director does hereby move the May regular meeting to May 7, 2026 at 9am.

On a motion duly made by Mr. Reed, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize Mr. Miller to enter into Task Order 2026-2 with CHA.

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter closed session in reference to Code of Virginia §2.2-3711 (A)(1), a personnel matter involving demotion, discipline or resignation of specific employees.

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into regular session.

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. Hight voting yes, Mr. Reed voting yes, Mr. McSwain voting yes and Mr. Shimp voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until May 7, 2026.

Prepared by:



LEGAL MATTERS: Section §2.2-3711 (A)(7) of the State Code of Virginia

MOTION: MCSWAIN

SECOND: REED

DATE: APRIL 16, 2026

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section §2.2-3711 (A)(7) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

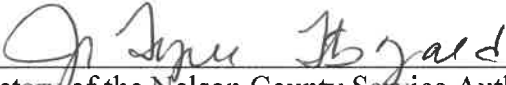
VOTE: 4

AYES: 4

NAYES: 0

ABSENT DURING VOTE: 1

ABSENT DURING MEETING: 1


Secretary of the Nelson County Service Authority Board of Directors

LEGAL MATTERS: Section §2.2-3711 (A)(1) of the State Code of Virginia

MOTION: MCSWAIN

SECOND: REED

DATE: APRIL 16, 2026

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section §2.2-3711 (A)(1) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

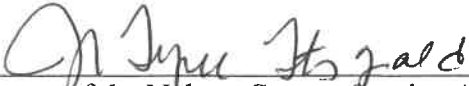
VOTE: 4

AYES: 4

NAYES: 0

ABSENT DURING VOTE: 1

ABSENT DURING MEETING: 1


Secretary of the Nelson County Service Authority Board of Directors

