

VOLUME 2 - RULES AND REGULATIONS

Part B - Schedule of Rates, Fees and Other Charges

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Part B - Schedule of Rates, Fees and Other Charges

1. Definitions

1.1 Connection Fees are charges that new customers pay to:

- A. Share in the costs of the existing active water and wastewater systems
- B. Share in the costs of retiring that portion of the existing water and wastewater systems that is inactivate as a result of new demands for service
- C. Share in the costs of future capital improvements to the systems required to serve new customers.

1.2 Base Service Fees are charges that are assessed to both existing and new customers to whom the Nelson County Service Authority (hereinafter the "Authority") can presently provide services:

- A. Share in the fixed operating costs of the systems and
- B. Pay the costs of billing and collecting bills from customers and
- C. Shall share in the fixed operating costs of the systems effective upon receipt of their Connection Fees.

1.3 Usage Fees are charges that customers using the system pay to share in the variable costs of the water and sewer systems on a per gallon basis. Sewer customers will be charged based on their metered water usage.

1.4 Availability Fees are charges that property owners of undeveloped lots at the Wintergreen Mountain system pay in accordance to deeded purchase agreement from Wintergreen Development Company for cost of having water and or sewer service available to said property. These fees are billed quarterly.

1.5 Yard Hydrant Fees are charges that customers pay for water usage from individually metered yard hydrant. These billed hydrants are not to be utilized as primary source of water for the customer.

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- 1.6 Fire Protection Fees are charges that are assessed against the political subdivision in which the Authority's water systems are constructed and or located. Its purpose is to defray the cost of installation of the infrastructure of adequate sizing to provide fire protection for properties adjacent to the systems. These fees are billed quarterly to the respective political subdivision and its governing body.
- 1.7 Penalties on Delinquent Accounts are charges that pay for the expenses of processing overdue accounts and are assessed on unpaid accounts that are:
- A. Remaining balance unpaid after twenty (20) calendar days from the date of mailing the bill or invoice
 - B. A late charge on a percentage (%) per month on the overdue unpaid principal shall be charged.
- 1.8 Interest is charged to recoup interest lost by the Authority and is assessed on accounts that are:
- A. Over sixty (60) days past due and
 - B. In amounts equal to or greater than five hundred dollars (\$500) and
 - C. An interest penalty on a percentage (%) per year on the overdue unpaid principle shall be charged.
- 1.9 Termination/Reconnection Charges are assessed on accounts that have had their service interrupted for default of payment. They must be paid in full or an acceptable payment contract entered into before service is restored.
- 1.10 Returned Check Fees are assessed for each check returned to the Authority for any reason, to cover the extra costs to the Authority and the charges imposed by the banks.
- 1.11 New Account Fees are charges for the overhead of establishing new billing accounts and are assessed for:
- A. Each new water or sewer account initiation of service
 - B. Change of owner
 - C. Any other such reason that requires a billing change.

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- 1.12 Construction Meter Deposits are monies, which guarantee the return and/or repairs of the Authority's construction meters and are assessed to any applicant requiring a construction meter (generally temporary or bulk purchases) and shall be returned after a final inspection has been conducted to insure all work requirements are met.
- 1.13 Installation Fees are assessed to any applicant requiring new service installed up to thirty (30) days from receipt of Connection fee payment. This fee is to recover all costs involved with the actual connection of new water/sewer service.
- 1.14 Unauthorized Water/Sewer Use Fees are assessed to any person or other legal entity that shall use water from or discharge sewerage into any Authority system in any manner without prior authorization of the Authority or without payment of the required charges for its services.

In addition, separate fees shall be charged for each day, or portion thereof, that the unauthorized service has occurred. Examples of unauthorized uses to be charged under these fees shall include but not be limited to:

- A. The diversion of water for any unauthorized use.
 - B. The use of water in such a manner as to circumvent a water meter designed to measure the amount of water used.
 - C. The wastage or loss of water as a result of any tampering with an Authority water system or from any unauthorized repairs to the system.
 - D. The discharge of wastes prohibited without permit as described in the Authority's Sewer User Rules and Regulations.
 - E. The discharge of wastes at any unauthorized point of the Authority sewer systems (such as manholes or clean outs) to circumvent quantitative or qualitative measurements.
 - F. The discharge of wastes into the Authority sewer systems in a manner that circumvents pre-treatment requirements.
- 1.15 Septage Hauler's Fees are assessed on a per gallon basis to anyone bringing sewerage collected outside of the Authority's infrastructure to the Authority's facilities for treatment.

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- 1.16 Copies of the Authority's Rules and Regulations are sold at cost to any applicant.
- 1.17 Plan Review Fees are assessed to any applicant requiring the Authority's approval of any plans submitted.
- 1.18 Inspection Fees are assessed to any applicant requiring the Authority's inspection of any construction.
- 1.19 Re-inspection Fees are assessed whenever an inspection has been called for, but upon inspection of the site is found not ready. This must be paid in advance of any re-inspection.
- 1.20 Grinder Pump Fees are a monthly surcharge assessed whenever a customer requires a grinder pump to provide sewer service to their property. This fee is to fund the 24 hour emergency call service and the necessary materials for NCSA to meet its area of responsibilities for the correct operation of the E-One grinder pump. With emphasis on the core (which consist of the electric motor, the shredder and the pump assembly) replacement. It also includes the electrical circuits, check valves, piping, on/off controls and safety devices. Basically, all of the components located inside of the grinder pump housing. The home owners responsibility is with everything located outside of the grinder pump housing, including the housing and lid.
- 1.21 Leak Adjustment Policy NCSA will make an adjustment to sewer charges on any account when excess usage is caused by a leak that does not enter the sanitary sewer system for treatment. The sewer charge is reduced back to the accounts normal consumption charges. The Authority does not make any adjustment on water consumption charges. Documentation will be required for verification of leak location and that repair has been completed.
- 1.22 Customer Requested Service Fees are fees that would be assessed for customer requested service for any service beyond the Authority responsibility. This fee would be assessed for customer requested meter re-reads unless meter error is on the part of the Authority. Any customer requested service would be assessed an overtime fee if service is requested during an Authority observed holiday or after hours.

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- 1.23 New Service Opinion Fees are fees assessed when the Authority is requested to give an opinion whether an undeveloped property has the water and or sewer service currently installed (stubbed out). If an opinion is not sufficient information, an additional fee of time and material will be charged if the service is physically located (dug up).
- 1.24 Misuse/Damage Fees are fees applied to customers who misuse their water and or sewer service causing damage to Authority infrastructure. These fees are designed to recoup the actual cost of damages to Authority infrastructure. There will be a minimum charge set.

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2. Schedule of Rates, Fees and Other Charges -

2.1 Connection Fees

METER SIZING AND FEES

Required Meter Size *Valley (LGS) & Wintergreen*
Connection Fees (\$)

	<u>Water</u>	<u>Sewer</u>
5/8" x 3/4"	4,000	4,000
Full 3/4" (3/4")	6,000	6,000
One Inch (1")	10,000	10,000
One & One Half (1½)	17,500	17,500
Two Inch (2")	32,000	32,000
Three Inch (3")	64,000	64,000
Four Inch (4")	100,000	100,000
Six Inch (6")	200,000	200,000

2.2 Base Service Fees

Base Service Fee allots consumption up to 4,000 gallons per billing period.

	<u>Base Service Fees</u>	
	<u>Water</u>	<u>Sewer</u>
Lovington, Schuyler, Gladstone	48.30	80.15
Wintergreen Mountain System	52.90	80.15

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2.3 Usage Fees Per 1,000 gallons

For water and sewer usage over 4,000 gallon minimum

- | | | |
|----|-------------------------|----------------------|
| A. | <u>Water Usage Fees</u> | \$15.60/1000 gallons |
|----|-------------------------|----------------------|

Note: Unmetered residential customers will be charged 4,000 gallons per month.

- | | | |
|----|-------------------------|----------------------|
| B. | <u>Sewer Usage Fees</u> | \$14.70/1000 gallons |
|----|-------------------------|----------------------|

Note: Unmetered residential customers will be charged 4,000 gallons per month.

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|-----|--------------------------|--------------|--------------|
| 2.4 | <u>Availability Fees</u> | <u>Water</u> | <u>Sewer</u> |
| | | \$3.50/mo | \$5.00/mo |

- | | | |
|-----|--------------------------------|----------------------|
| 2.5 | <u>Yard Hydrant Fees</u> | Base fee |
| | Lovington, Schuyler, Gladstone | \$48.30/4000 gallons |
| | Wintergreen | \$52.90/4000 gallons |

- ## 2.6 Fire Protection Fees

\$600/hydrant annually (395 hydrants)

- ## 2.7 Penalty On Delinquent Accounts

A penalty of ten percent (10%) per month is charged on the principal amount of all delinquent accounts when such amounts become past due.

- ## 2.8 Interest On Delinquent Accounts

Interest at the rate of eight percent (8%) per annum is charged monthly on the unpaid principal balance due over sixty (60) days and greater than five hundred dollars (\$500).

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|-----|---|--------------|---------|
| 2.9 | <u>Termination/Reconnection Charges</u> | Termination | \$25.00 |
| | | Reconnection | \$25.00 |

- | | | |
|------|----------------------------|------------------------------------|
| 2.10 | <u>Returned Check Fees</u> | \$50.00
plus actual bank charge |
|------|----------------------------|------------------------------------|

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2.11	<u>New Account Fees</u>	\$25.00
2.12	<u>Construction Meter Deposits</u>	
	(below 1")	\$200.00
	(3")	\$750.00
2.13	<u>Installation Fees</u>	
	These fees are to be billed based upon actual costs incurred for personnel, equipment, materials, and contractor services utilized in actual installation of service. An estimated cost will be paid at the time that connection fees are paid. Any cost incurred over the estimate will be billed when work is completed and any overage paid from the estimate will be reimbursed on the 30th of the month following the final inspection by the Authority. These costs currently reflect a 35% overhead charge on personnel and a 20% overhead charge on materials and equipment.	
2.14	<u>Unauthorized Water/Sewer Use Fees</u> (initial charge)	\$500.00
	(Additional daily charge)	\$1,000.00
2.15	<u>Septage Hauler's Fees</u> (per gallon)	\$0.16
2.16	<u>Copies of Authority Rules and Regulations</u>	\$10.00
2.17	<u>Plan Review Fees</u> (per foot)	\$0.12
	Sewer/water mains (minimum)	\$85.00
	To be paid prior to plans approval.	
2.18	<u>Inspection Fees</u>	
	Water/Sewer Services (for first service)	\$25.00
	For each additional service	\$25.00
	To be billed at the completion of service.	
2.19	<u>Re-inspection Fees</u>	\$50.00
2.20	<u>Grinder Pump Fees</u> (per month)	\$25.25
2.21	<u>Leak Adjustment Policy</u>	

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NCSA will make an adjustment to sewer charges on any account when excess usage is caused by a leak that does not enter the sanitary sewer system for treatment. The sewer charge is reduced back to the accounts normal consumption charges. The Authority does not make any adjustment on water consumption charges. Documentation will be required for verification of leak location and that repair has been completed.

2.22	<u>Customer Requested Service Fee</u>	\$25.00
	Overtime Service Fee – labor cost at 1.5 times rate	
2.23	<u>New Service Opinion Fee</u>	\$50.00
	Additional charge of time and material charged if actually located (dug up)	
2.4	Misuse/Damage Fee	\$500.00 minimum
	Actual cost for time and materials for all damages over minimum	

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